



Governing Board
Memorandum GB20-28
October 30, 2020

Meeting Notice of the of the Aging & Long Term Care of Eastern Washington (ALTCEW)
Governing Board

Meeting notice of Friday, November 6, 2020, at 1:30 P.M.

Notice is hereby given that, pursuant to Governor Jay Inslee's Updated Proclamation **20-28.11** all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through **November 9, 2020**.

Temporarily and until further notice, the public's ability to attend ALTCEW meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to listen to the meeting through the telephonic call-in instructions below.

The meeting of the Aging and Long Term Care of Eastern Washington Governing Board will be held remotely through a Zoom phone call-in number at 1:30 p.m., Friday, November 6, 2020. Members of the public can participate in this meeting remotely through a Zoom phone call-in number. To participate remotely via Zoom, individuals should dial 346-248-7799 and enter Meeting ID 859 0407 1094 and password 401293 when prompted. If the Zoom phone number dialed is busy due to increased demand, participants can dial one of the following alternative numbers:

669-900-9128
312-626-6799
253-215-8782
301-715-8592
646-558-8656

NOTICE: This meeting is open to the public. AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: ALTCEW is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Khristina Scheideler, ADA Coordinator, at least 5 days before the meeting date, at (509) 458-2509 or at action@altcew.org. Persons who are deaf or hard of hearing may contact the Washington Relay Service at 7-1-1. *In accordance with ALTCEW bylaws, any member unable to attend meeting, please call Khristina Scheideler at (509) 458-2509, Ext. 215.*

1222 N. Post St. | Spokane, WA 99201 | TEL 509-458-2509 | FAX 509-458-2003

WWW.ALTCEW.ORG

ADVOCACY. ACTION. ANSWERS.

SERVING: Northern Ferry, Pend Oreille, Spokane, Stevens & Whitman counties

AGING & LONG TERM CARE OF EASTERN WASHINGTON

GOVERNING BOARD MEETING NOTICE

November 6, 2020

1:30p.m., via Zoom

I. CALL TO ORDER/INTRODUCTIONS – Art Swannack, Chair

Action Item

A. Review/Acceptance of November 6, 2020 Governing Board Meeting Agenda – Art Swannack, Chair

B. Reports

1. Chair’s Report

2. Executive Director’s Report – Lynn Kimball

3. Planning and Management Council Report – Karen Kiessling, PMC Chair

4. Senior Assistance Fund of Eastern Washington (SAFE) Report – Nick Beamer, SAFE Chair

Action Item

II. CONSENT AGENDA

A. Review/Acceptance of minutes of the August 7, 2020 Governing Board meeting

B. Acceptance of ALTCEW personnel and accounts payable expenditures of \$4,760,484.95 for the third quarter of 2020.

III. REGULAR MEETING AGENDA

Action Item

A. Review/Acceptance of ALTCEW 3rd Quarter Financial Statements from January 1, 2020 to September 30, 2020 – John Beck

Action Item

B. Ratify Vice Chair signature on contracts – Lynn Kimball

Action Item

C. Review/Action on services out to bid and contract extensions – John Beck

Action Item

D. Consideration of Committee recommendations regarding approval of second three-year PMC volunteer term – Lynn Kimball

Action Item

E. Review/Action to approve appointment to SAFE Board - Lynn Kimball

- Action Item F. Review/Action on PMC recommendation for approval of the 2021 General Operating Budget for ALTCEW Administration and Direct Program Services – Lynn Kimball and John Beck
- Action Item G. Review/Action on Governing Board meeting dates for 2021 – Lynn Kimball
- Action Item H. Review/Action on award of CARES Act funding to Greater Spokane County Meals on Wheels. – John Beck
- Action Item I. Review/Action on future allocations of CARES Act funds – John Beck
- J. Executive Session, approximate time 2:45 to 3:15 PM – Art Swannack
 - 1. Performance review of the Executive Director
 - a. Self-evaluation/Future goals summary – Lynn Kimball
 - b. Review results of the performance review recommendation conducted by the PMC Executive Committee – Karen Kiessling
- K. Reconvene in Regular Session
 - 1. Report on Executive Session
 - 2. Action, if presented, resulting from Executive Session
- Action Item
- Action Item L. Motion to Adjourn