



Aging & LONG TERM Care OF EASTERN WASHINGTON

TO: Members, Planning and Management Council (PMC)
FROM: Jean Kindem Chair, Planning and Management Council
SUBJECT: ALTCEW Planning and Management Council Meeting Notice, Agenda, and Background Information for the October 22, 2021 Meeting

Notice is hereby given that, pursuant to Governor Jay Inslee's **Fifteenth** Updated Proclamation **20-28.15**, dated **January 19, 2021**, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, Aging & Long Term Care of Eastern Washington has decided to continue its meetings with remote access only and to not include an in-person attendance component.

Temporarily and until further notice, the public's ability to attend Aging & Long Term Care of Eastern Washington meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below.

The meeting of the Aging & Long Term Care of Eastern Washington Planning and Management Council will be held remotely through a Zoom phone call-in number at 10:00 a.m., Friday, October 22, 2021. Members of the public can participate in this meeting remotely through a Zoom phone call-in number. To participate remotely via Zoom, individuals should dial 346-248-7799 and enter Meeting ID 983 4806 5600 and password 806511 when prompted. If the Zoom phone number dialed is busy due to increased demand, participants can dial one of the following alternative numbers:

669-900-6833

253-215-8782

301-715-8592

312-626-6799

929-205-6099

NOTICE: This meeting is open to the public. AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: ALTCEW is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Khristina Scheideler, ADA Coordinator, at least 5 days before the meeting date, at (509) 458-2509 or at action@altcew.org. Persons who are deaf or hard of hearing may contact the Washington Relay Service at 7-1-1.

AGING & LONG TERM CARE OF EASTERN WASHINGTON
Planning and Management Council
Memorandum PMC21-27

MEETING NOTICE

Planning and Management Council Meeting
Friday, September 24, 2021
10:00 a.m.

AGENDA

10:00 – 10:45 am

- I. Call to Order and Welcome – Jean Kindem, *PMC Chair*
- II. Housekeeping and ground rules for Zoom meeting
- III. Executive Director’s Report
- IV. Special Presentation – Vivian Ericson, Dat Nguyen, Morgan Shook, Braden Fraser, and Valerie Torres, Tax Structure Work Group

10:45 am – 11:45am

- V. Committee meetings:
 - A. Advocacy Committee
 - B. Planning and Resource Committee
 - C. Services Quality Assurance (SQA) Committee

11:45 am – 12:00 pm Break

12:00 pm – 12:30 pm

- VI. New Business

Action Item

- A. Review/Approval of October 22, 2021, meeting agenda

Action Item

- B. Review/Approval of September 24, 2021, meeting minutes

- C. Review/Action on resignation of Jean Rose from PMC membership

Action Item

VII. Committee Reports and Action Items

A. Committee Reports

1. **Ad-Hoc Committee Report:** Barry Lamont, Chair
 - (a) Report on Committee Activities
 - (b) Review/Action on Ad-Hoc Proposal review committee recommendations on services out to bid and contract extensions for 2022
2. **Services Quality Assurance (SQA) Committee Report:** Beverly Parker, Chair
 - (a) Report on Committee Activities
3. **Nominating Committee Report:** Aruna Bhuta, Chair
 - (a) Report on Committee Activities
 - (b) Review/Action on PMC membership terms that continue in February 2022

Action Item

Action Item

4. **Advocacy Committee Report:** Barry Lamont, Chair
 - (a) Report on Committee Activities
5. **Executive Committee Report:** Jean Kindem, Chair
 - (a) Report on Committee Activities
 - (b) Review/Action on PMC meeting dates for 2022
 - (c) Review/Action on Preliminary 2022 Administrative and Direct Services Budget
6. **Planning and Resources Committee Report:** Cy Parker, Chair
 - (a) Report on Committee Activities

Action Item

Action Item

VIII. Other New Business

- A. Senior Assistance Fund (SAFE) Update – Mary Wilkinson Orvik, Jean Kindem
- B. State Council on Aging Report – Karen Kiessling, Jean Kindem, Bob Scarfo, Marty Johnston

- C. Open MIC Session: *Announcements, questions, concerns of interest relating to seniors and persons with a disability*
- D. Other
- E. Adjournment

NOTE: Next PMC meeting date is November 19, 2021