



**Aging &
LONG
TERM Care
OF EASTERN WASHINGTON**

TO: Members, Planning and Management Council (PMC)
FROM: Cy Parker Chair, Planning and Management Council
SUBJECT: ALTCEW Planning and Management Council Meeting Notice, Agenda, and Background Information for the October 21, 2022 Meeting

Notice is hereby given by the **Aging & Long Term Care of Eastern Washington (ALTCEW)** Planning and management Council that a meeting for the Planning and Management Council on October 21, 2022 will commence at 10:00 A.M. at 1222 N Post St, Spokane, WA 99201.

The meeting will be conducted in-person and open to the public with board members, staff and presenters attending in-person.

Additional remote access will be provided for participants and members of the public who may wish to attend remotely. To attend the Planning and Management Council meeting, dial 346-248-7799 and enter Meeting ID 867 9765 6210 and password 534640 when prompted.

If the Zoom phone number dialed is busy due to increased demand, participants can dial one of the following alternative numbers.

669-900-6833	253-215-8782	929-205-6099
312-626-6799	301-715-8592	

Individuals who wish to submit written comment on any agenda items to be considered for final action by the PMC at the meeting may submit their written comments by 10:00 am on October 20, 2022, by emailing at action@altcew.org and indicating "Public Comment" in the Subject line.

NOTICE: This meeting is open to the public to attend as described above. AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: ALTCEW is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Khristina Scheideler, ADA Coordinator, at least 5 days before the meeting date, at (509) 458-2509 or at action@altcew.org. Persons who are deaf or hard of hearing may contact the Washington Relay Service at 7-1-1.

AGING & LONG TERM CARE OF EASTERN WASHINGTON
Planning and Management Council

MEETING NOTICE

Planning and Management Council Meeting
Friday, October 21, 2022
10:00 a.m.

AGENDA

10:00 – 10:45 am

- I. Call to Order and Welcome – Cy Parker, *PMC Chair*
- II. Housekeeping and ground rules for Zoom meeting
- III. Executive Director’s Report
- IV. *Special Presentation: Open Public Meetings Act Training – revised training to include legislative updates*

10:45 am – 11:45am

- V. Committee meetings:
 - A. Advocacy Committee
 - B. Planning and Resources Committee
 - C. Services Quality Assurance (SQA) Committee

11:45 am – 12:00 pm Break

12:00 pm – 12:30 pm

- VI. New Business

Action Item

- A. Review/Approval of October 21, 2022, meeting agenda

Action Item

- B. Review/Approval of September 23, 2022, meeting minutes

- VII. Committee Reports and Action Items

- A. Committee Reports

Action Item

1. **Ad Hoc Committee Report:** TBA, Chair
 - (a) Report on Committee Activities
 - (b) Review/Action on Ad Hoc Proposal review committee recommendations on services out to bid and contract extensions for 2023

2. **Planning and Resources Committee Report:** Dan Mortensen, Chair

- (a) Report on Committee Activities

3. **Services Quality Assurance (SQA) Committee Report:** Kent Moline, Chair

- (a) Report on Committee Activities

4. **Advocacy Committee Report:** Karen Kiessling, Chair

- (a) Report on Committee Activities

5. **Executive Report:** Cy Parker, Chair

- (a) Report on Committee Activities

Action Item

- (b) Review/Recommend Preliminary 2023 Administrative and Contracted Services Budget

6. **Nominating Committee Report:** Mary Giannini, Chair

- (a) Report on Committee Activities

Action Item

- (b) Review/Action on PMC membership terms that continue in February 2023

Action Item

- (c) Consideration of Committee recommendations regarding applications for initial three-year PMC volunteer term of membership (Community Representative Category) beginning November 2022 through January 2025

VIII. Other New Business

- A. Senior Assistance Fund (SAFE) Update – Mary Wilkinson-Orvik
- B. State Council on Aging Report – Karen Kiessling, Jean Kindem, Bob Scarfo
- C. Open MIC Session: *Announcements, questions, concerns of interest relating to seniors and persons with a disability*

- D. Other

Action Item

- E. Adjournment

NOTE: Next PMC meeting date is November 18, 2022