



# Aging & LONG TERM Care OF EASTERN WASHINGTON

TO: Members, Planning and Management Council (PMC)  
FROM: Cy Parker Chair, Planning and Management Council  
SUBJECT: ALTCEW Planning and Management Council Meeting Notice, Agenda, and Background Information for the April 22, 2022 Meeting

Notice is hereby given that, pursuant to Governor Jay Inslee's **Fifteenth** Updated Proclamation **20-28.15**, dated **January 19, 2021**, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, Aging & Long Term Care of Eastern Washington has decided to continue its meetings with remote access only and to not include an in-person attendance component.

Temporarily and until further notice, the public's ability to attend Aging & Long Term Care of Eastern Washington meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below.

The meeting of the Aging & Long Term Care of Eastern Washington Planning and Management Council will be held remotely through a Zoom phone call-in number at 10:00 a.m., Friday, April 22, 2022. Members of the public can participate in this meeting remotely through a Zoom phone call-in number. To participate remotely via Zoom, individuals should dial 346-248-7799 and enter Meeting ID 983 4806 5600 and password 806511 when prompted. If the Zoom phone number dialed is busy due to increased demand, participants can dial one of the following alternative numbers:

669-900-6833

253-215-8782

301-715-8592

312-626-6799

929-205-6099

**NOTICE:** This meeting is open to the public to attend remotely as described above. **AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** ALTCEW is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Khristina Scheideler, ADA Coordinator, at least 5 days before the meeting date, at (509) 458-2509 or at [action@altcew.org](mailto:action@altcew.org). Persons who are deaf or hard of hearing may contact the Washington Relay Service at 7-1-1.

AGING & LONG TERM CARE OF EASTERN WASHINGTON  
Planning and Management Council  
Memorandum PMC22-11

MEETING NOTICE

Planning and Management Council Meeting  
Friday, April 22, 2022  
10:00 a.m.

AGENDA

10:00 – 10:45 am

- I. Call to Order and Welcome – Cy Parker, *PMC Chair*
- II. Housekeeping and ground rules for Zoom meeting
- III. Executive Director’s Report
- IV. Statewide Health Insurance Benefits Advisors (SHIBA) Program, Monica Kudrna, SHIBA Coordinator

10:45 am – 11:45am

- V. Committee meetings:
  - A. Advocacy Committee
  - B. Planning and Resources Committee
  - C. Services Quality Assurance (SQA) Committee

11:45 am – 12:00 pm Break

12:00 pm – 12:30 pm

- VI. New Business

Action Item

- A. Review/Approval of April 22, 2022, meeting agenda

Action Item

- B. Review/Approval of March 25, 2022, meeting minutes

Action Item

- C. Consideration of PMC member resignation

VII. Committee Reports and Action Items

A. Committee Reports

1. **Planning and Resource Committee Report:** Dan Mortensen, Chair
  - (a) Report on Committee Activities
2. **Services Quality Assurance (SQA) Committee Report:** Kent Moline, Chair
  - (a) Report on Committee Activities

Action Item

- (b) Review/Recommendation to accept and award Senior Farmers market funding for 2022

3. **Advocacy Committee Report:** Karen Kiessling, Chair

- (a) Report on Committee Activities

4. **Executive Committee Report:** Cy Parker, Chair

- (a) Report on Committee Activities

5. **Nominating Committee Report:** Mary Giannini, Chair

- (a) Report on Committee Activities

Action Item

- (b) Consideration of Committee recommendations regarding application for initial three-year PMC volunteer term of membership (Community Representative Category) beginning May 2022 through January 2025

VIII. Other New Business

- A. Senior Assistance Fund (SAFE) Update – Mary Wilkinson-Orvik
- B. State Council on Aging Report – Karen Kiessling, Jean Kindem, Bob Scarfo
- C. Open MIC Session: *Announcements, questions, concerns of interest relating to seniors and persons with a disability*
- D. Other
- E. Adjournment

Action Item

NOTE: Next PMC meeting date is May 27, 2022