



# Aging & LONG TERM Care OF EASTERN WASHINGTON

TO: Members, Planning and Management Council (PMC)  
FROM: Dan Mortensen Chair, Planning and Management Council  
SUBJECT: ALTCEW Planning and Management Council Meeting Notice, Agenda, and Background Information for the July 28, 2023, Meeting

Notice is hereby given by the **Aging & Long Term Care of Eastern Washington (ALTCEW)** Planning and management Council July 2023 meetings will be conducted in-person and open to the public with board members, staff and presenters attending in-person. Additional remote access will be provided for participants and members of the public who may wish to attend remotely.

<b>July 27, 2023</b> <b>11:30 a.m. – Nominating Committee meeting</b> 1222 N Post St, Spokane, WA 99201  Remote access: dial 346-248-7799 and enter Meeting ID 882 7089 4786 and password 408045	<b>July 27, 2023</b> <b>1:00 p.m. – Executive Committee meeting</b> 1222 N Post St, Spokane, WA 99201  Remote access: dial 346-248-7799 and enter Meeting ID 819 3758 0667 and password 591446
<b>July 28, 2023</b> <b>10:00 a.m. – Planning and Management Council</b> 1222 N Post St, Spokane, WA 99201  Remote access: dial 346-248-7799 and enter Meeting ID 867 9765 6210 and password 534640	If the Zoom phone number dialed is busy due to increased demand, participants can dial one of the following alternative numbers. 669-900-6833                      253-215-8782 312-626-6799                      301-715-8592

If the Zoom phone number dialed is busy due to increased demand, participants can dial one of the following alternative numbers.

669-900-6833                      253-215-8782                      312-626-6799                      301-715-8592

Individuals who wish to submit written comment on any agenda items to be considered for final action by the PMC at the meeting may submit their written comments by 10:00 am on July 27, 2023 by emailing at [action@altcew.org](mailto:action@altcew.org) and indicating “Public Comment” in the Subject line.

NOTICE: This meeting is open to the public to attend as described above. AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: ALTCEW is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Khristina Scheideler, ADA Coordinator, at least 5 days before the meeting date, at (509) 458-2509 or at [action@altcew.org](mailto:action@altcew.org). Persons who are deaf or hard of hearing may contact the Washington Relay Service at 7-1-1.

AGING & LONG TERM CARE OF EASTERN WASHINGTON  
Planning and Management Council

MEETING NOTICE

Planning and Management Council Meeting  
Friday, July 28, 2023  
10:00 a.m.

AGENDA

10:00 – 10:45 am

- I. Call to Order and Welcome – Dan Mortensen, *PMC Chair*
- II. Housekeeping and ground rules for Zoom meeting
- III. Executive Director’s Report
- IV. *Special Presentation: Pet Therapy, Allison Miller, Diamonds in the Ruff*

10:45 am – 11:45am

- V. Committee meetings:
  - A. Advocacy Committee
  - B. Planning and Resources Committee
  - C. Services Quality Assurance (SQA) Committee

11:45 am – 12:00 pm Break

12:00 pm – 12:30 pm

- VI. New Business

Action Item

- A. Review/Approval of July 28, 2023, meeting agenda

Action Item

- B. Review/Approval of June 23, 2023, meeting minutes

- VII. Committee Reports and Action Items

- A. Committee Reports

- 1. **Executive Committee Report:** Dan Mortensen, Chair

- (a) Report on Committee Activities
  - (b) Review/Recommend update to fiscal policies
- Action Item
- 2. **Nominating Committee Report:** Aruna Bhuta, Chair

  - (a) Report on Committee Activities
  - (b) Consideration of Committee recommendations regarding application for initial three-year PMC volunteer membership (Community Representative Category) beginning August 2023 through January 2026
- Action Item
- 3. **Planning and Resources Committee Report:** Kent Moline, Chair

  - (a) Report on Committee Activities
  - (b) Review minutes of July Area Plan Public Hearings
- Action Item
- (c) Review/Recommend Area Plan Adoption to the Governing Board
- 4. **Services Quality Assurance (SQA) Report:** Barry Lamont, Chair

  - (a) Report on Committee Activities
  - (b) Recommendations for future funding/special conditions of award
- Action Item
- (c) Review/Recommend allocation of State Senior Nutrition Funds for July 1, 2023, to December 31, 2023
  - (d) Opportunity to volunteer for ad hoc committee to review proposals and contract extensions
- Action Item
- 5. **Advocacy Committee:** Cy Parker, Vice Chair

  - (a) Report on Committee Activities
- VIII. Other New Business

  - A. State Council on Aging Report – Karen Kiessling, Jean Kindem, Bob Scarfo

- B. Open MIC Session: *Announcements, questions, concerns of interest relating to seniors and persons with a disability*
- C. Other
- D. Adjournment

Action Item

NOTE: Next PMC meeting date is September 22, 2023