



Governing Board
Memorandum GB23-25
November 3, 2023

Meeting Notice of the Aging & Long Term Care of Eastern Washington (ALTCEW)
Governing Board
Meeting notice of Thursday, November 9, 2023, at 1:30 P.M.

Notice is hereby given by the **Aging & Long Term Care of Eastern Washington (ALTCEW)** Governing Board that a meeting for the Governing Board on November 9, 2023, will commence at 1:30 P.M. at 1222 N Post St, Spokane, WA 99201.

The meeting will be conducted in-person and open to the public with board members, staff and presenters attending in-person.

Additional remote access will be provided for participants and members of the public who may wish to attend remotely. To attend the Governing Board meeting, dial 346-248-7799 and enter Meeting ID 827 5678 5075 and password 166490 when prompted.

If the Zoom phone number dialed is busy due to increased demand, participants can dial one of the following alternative numbers.

669-900-6833	253-215-8782	929-205-6099
312-626-6799	301-715-8592	

Individuals who wish to submit written comment on any agenda items to be considered for final action by the Governing Board at the meeting may submit their written comments by 10:00 am on November 8, 2023 by emailing at action@altcew.org and indicating "Public Comment" in the Subject line.

NOTICE: This meeting is open to the public to attend as described above. AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: ALTCEW is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Khristina Scheideler, ADA Coordinator, at least 5 days before the meeting date, at (509) 458-2509 or at action@altcew.org. Persons who are deaf or hard of hearing may contact the Washington Relay Service at 7-1-1.

1222 N. Post St. | Spokane, WA 99201 | TEL 509-458-2509 | FAX 509-458-2003

WWW.ALTCEW.ORG

ADVOCACY. ACTION . ANSWERS.

SERVING: Northern Ferry, Pend Oreille, Spokane, Stevens & Whitman counties

AGING & LONG TERM CARE OF EASTERN WASHINGTON

GOVERNING BOARD MEETING NOTICE

November 9, 2023

1:30p.m.

Hybrid – 1222 N Post St, Conference Room C, and via Zoom

I. **CALL TO ORDER/INTRODUCTIONS** – Chris Jordan, Vice Chair

Action Item

A. Review/Acceptance of November 9, 2023, Governing Board Meeting Agenda – Chris Jordan, Vice Chair

B. Reports

1. Chair’s Report

2. Executive Director’s Report – Lynn Kimball

3. Planning and Management Council Report – Dan Mortensen, PMC Chair

Action Item

II. **CONSENT AGENDA**

A. Review/Acceptance of minutes of the August 11, 2023, Governing Board meeting

B. Acceptance of ALTCEW personnel and accounts payable expenditures of \$6,830,581.10 for the third quarter of 2023

III. **REGULAR MEETING AGENDA**

Action Item

A. Review/Acceptance of ALTCEW third quarter financial statements from January 1, 2023, to September 30, 2023 – Erin Williams

Action Item

B. Ratify Vice Chair and Chair signature on contracts – Lynn Kimball

Action Item

C. Review/Action on services out to bid and contract extensions – Erin Williams

Action Item

D. Review/Action on PMC recommendations for approval of the 2024 General Operating Budget for ALTCEW Administration and Direct Program Services – Lynn Kimball and Erin Williams

Action Item E. Review/Approval of applications for PMC volunteer terms of membership (Community Representative Category) – Dan Mortensen

Action Item F. Review/Approve appointment to SAFE Board – Lynn Kimball

Action Item G. Review/Action on Governing Board meeting dates for 2024
– Lynn Kimball

Action Item H. Review/Action to amend agency fiscal management policies on Electronic Funds Transfers – Erin Williams

Action Item I. Motion to Adjourn