



Aging & LONG TERM Care OF EASTERN WASHINGTON

TO: Members, Planning and Management Council (PMC)
FROM: Dan Mortensen Chair, Planning and Management Council
SUBJECT: ALTCEW Planning and Management Council Meeting Notice, Agenda, and Background Information for the February 23, 2024, Meeting

Notice is hereby given by the **Aging & Long Term Care of Eastern Washington (ALTCEW)** Planning and management Council February 2024 meetings will be conducted in-person and open to the public with board members, staff and presenters attending in-person. Additional remote access will be provided for participants and members of the public who may wish to attend remotely.

February 22, 2024 11:30 a.m. – Nominating Committee meeting 1222 N Post St, Spokane, WA 99201 Remote access: dial 346-248-7799 and enter Meeting ID 892 7281 9441 and password 047549	February 22, 2024 1:00 p.m. – Executive Committee meeting 1222 N Post St, Spokane, WA 99201 Remote access: dial 346-248-7799 and enter Meeting ID 869 4414 5159 and password 416104
February 23, 2024 10:00 a.m. – Planning and Management Council 1222 N Post St, Spokane, WA 99201 Remote access: dial 346-248-7799 and enter Meeting ID 867 9765 6210 and password 534640	If the Zoom phone number dialed is busy due to increased demand, participants can dial one of the following alternative numbers. 669-900-6833 253-215-8782 312-626-6799 301-715-8592

Individuals who wish to submit written comment on any agenda items to be considered for final action by the PMC at the meeting may submit their written comments by 10:00 am on February 22, 2024 by emailing at action@altcew.org and indicating “Public Comment” in the Subject line.

NOTICE: This meeting is open to the public to attend as described above. AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: ALTCEW is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Khristina Scheideler, ADA Coordinator, at least 5 days before the meeting date, at (509) 458-2509 or at action@altcew.org. Persons who are deaf or hard of hearing may contact the Washington Relay Service at 7-1-1.

AGING & LONG TERM CARE OF EASTERN WASHINGTON
Planning and Management Council

MEETING NOTICE

Planning and Management Council Meeting
Friday, February 23, 2024
10:00 a.m.

AGENDA

10:00 am – 10:45 am

- I. Call to Order and Welcome – Dan Mortensen, *PMC Chair*
- II. Housekeeping and ground rules for Zoom meeting
- III. Executive Director’s Report
- IV. *Special Presentation: ALTCEW Options Counseling and Dementia Care Services*,
ALTCEW staff Dawn Matlock and Susie Stokes

10:45 am – 11:45 am

- V. Committee meetings:
 - A. Advocacy Committee
 - B. Planning and Resources Committee
 - C. Services Quality Assurance (SQA) Committee
 - D. Joint Planning and Resources and SQA Committee

11:45 am – 12:00 pm Break

12:00 pm – 12:30 pm

- VI. Annual Meeting Business
 - A. Election of Officers – TBD, Nominating Vice Chair
 - 1) Presentation of recommendation regarding slate of PMC officers (Chair and Vice Chair to be nominated for 2024)
 - 2) Nominations from the Floor

Action Item

3) Election of Officers for 2024

B. Recognition of outgoing PMC Chair, Dan Mortenson

C. Recognition of 2023 PMC Committee Chairs

- Genevieve Lecou – Advocacy
- Aruna Bhuta – Nominating
- Kent Moline, Planning/2023 Vice Chair
- Barry Lamont, Services Quality Assurance

VII. New Business

Action Item

A. Review/Approval of February 23, 2024, meeting agenda

Action Item

B. Review/Approval of January 26, 2024, meeting minutes

VIII. Committee Reports and Action Items

A. Committee Reports

1. **Executive Committee Report:** Dan Mortensen, Chair

- (a) Report on Committee Activities
- (b) Report on February 9 Governing Board meeting – Kent Moline

2. **Nominating Committee Report:** TBD, Vice Chair

- (a) Report on Committee Activities
- (b) Consideration of Committee recommendations regarding application for initial three-year PMC volunteer membership (Community Representative Category) beginning May 2024 through January 2027

Action Item

3. **Planning and Resources Committee Report:** Kent Moline, Chair

- (a) Report on Committee Activities

4. **Services Quality Assurance (SQA) Committee Report:** Barry Lamont, Chair

- (a) Report on Committee Activities

5. **Joint SQA and Planning and Resources Committee Report:** TBA, Chair

- (a) Report on Committee Activities

Action Item

(b) Review/Recommend adoption of the 2024 procurement schedule and issue requests for proposals for 2025

6. **Advocacy Committee Report:** Genevieve Lecou, Chair

(a) Report on Committee Activities

Action Item

(b) Older Americans Act Reauthorization

IX. Other New Business

A. State Council on Aging Report – Karen Kiessling, Jean Kindem, Bob Scarfo

B. Open MIC Session: *Announcements, questions, concerns of interest relating to seniors and persons with a disability*

C. Other

Action Item

D. Adjournment

NOTE: Next PMC meeting date is March 22, 2024