



Governing Board  
Memorandum GB24-09  
May 10, 2024

Meeting Notice of the Aging & Long Term Care of Eastern Washington (ALTCEW)  
Governing Board  
Meeting notice of Friday, May 10, 2024, at 1:30 P.M.

Notice is hereby given by the **Aging & Long Term Care of Eastern Washington (ALTCEW)** Governing Board that a meeting for the Governing Board on May 10, 2024, will commence at 1:30 P.M. at 1222 N Post St, Spokane, WA 99201.

The meeting will be conducted in-person and open to the public with board members, staff and presenters attending in-person.

Additional remote access will be provided for participants and members of the public who may wish to attend remotely. To attend the Governing Board meeting, dial 346-248-7799 and enter Meeting ID 827 5678 5075 and password 166490 when prompted.

If the Zoom phone number dialed is busy due to increased demand, participants can dial one of the following alternative numbers.

669-900-6833	253-215-8782	929-205-6099
312-626-6799	301-715-8592	

Individuals who wish to submit written comment on any agenda items to be considered for final action by the Governing Board at the meeting may submit their written comments by 10:00 am on May 9, 2024 by emailing at [action@altcew.org](mailto:action@altcew.org) and indicating "Public Comment" in the Subject line.

**NOTICE:** This meeting is open to the public to attend as described above. **AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** ALTCEW is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Khristina Scheideler, ADA Coordinator, at least 5 days before the meeting date, at (509) 458-2509 or at [action@altcew.org](mailto:action@altcew.org). Persons who are deaf or hard of hearing may contact the Washington Relay Service at 7-1-1.

1222 N. Post St. | Spokane, WA 99201 | TEL 509-458-2509 | FAX 509-458-2003

[WWW.ALTCEW.ORG](http://WWW.ALTCEW.ORG)

ADVOCACY. ACTION . ANSWERS.

SERVING: Northern Ferry, Pend Oreille, Spokane, Stevens & Whitman counties

**AGING & LONG TERM CARE OF EASTERN WASHINGTON**

**GOVERNING BOARD MEETING NOTICE**

May 10, 2024

1:30p.m.

Hybrid – 1222 N Post St, Conference Room C, and via Zoom

I. **CALL TO ORDER/INTRODUCTIONS** – Art Swannack, Chair

Action Item

A. Review/Acceptance of May 10, 2024, Governing Board Meeting Agenda – Art Swannack, Chair

B. Reports

1. Chair’s Report – Art Swannack

2. Executive Director’s Report – Lynn Kimball

3. Planning and Management Council Report – Kent Moline, PMC Chair

Action Item

II. **CONSENT AGENDA**

A. Review/Acceptance of minutes of the February 9, 2024, Governing Board meeting

B. Acceptance of ALTCEW personnel and accounts payable expenditures of \$7,033,287.91 for the first quarter of 2024.

III. **REGULAR MEETING AGENDA**

Action Item

A. Review/Acceptance of ALTCEW first quarter financial statements from January 1, 2024, to March 31, 2024 – Erin Williams

Action Item

B. Ratify Vice Chair and Chair signature on contracts – Lynn Kimball

Action Item

C. Review/Approval of applications for PMC volunteer terms of membership (Community Representative Category) – Kent Moline

Action Item

D. Review/Approval of Senior Farmer’s Market contracts –Erin Williams

Action Item

E. Review/Approval of change in agency pay dates – Lynn Kimball and

Erin Williams

Action Item

- F. Review/Approval of amendment of Personnel Policies for pay date change  
– Lynn Kimball and Erin Williams

Action Item

- G. Review/Approval to cover tenant improvements overage at Rock Pointe  
East – Erin Williams

Action Item

- H. Motion to Adjourn