



Governing Board
Memorandum GB24-20
August 9, 2024

Meeting Notice of the Aging & Long Term Care of Eastern Washington (ALTCEW)
Governing Board
Meeting notice of Friday, August 9, 2024, at 1:30 P.M.

Notice is hereby given by the **Aging & Long Term Care of Eastern Washington (ALTCEW)** Governing Board that a meeting for the Governing Board on August 9, 2024, will commence at 1:30 P.M. at 1222 N Post St, Spokane, WA 99201.

The meeting will be conducted in-person and open to the public with board members, staff and presenters attending in-person.

Additional remote access will be provided for participants and members of the public who may wish to attend remotely. To attend the Governing Board meeting, dial 346-248-7799 and enter Meeting ID 827 5678 5075 and password 166490 when prompted.

If the Zoom phone number dialed is busy due to increased demand, participants can dial one of the following alternative numbers.

669-900-6833	253-215-8782	929-205-6099
312-626-6799	301-715-8592	

Individuals who wish to submit written comment on any agenda items to be considered for final action by the Governing Board at the meeting may submit their written comments by 10:00 am on August 8, 2024 by emailing at action@altcew.org and indicating "Public Comment" in the Subject line.

NOTICE: This meeting is open to the public to attend as described above. **AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** ALTCEW is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Khristina Scheideler, ADA Coordinator, at least 5 days before the meeting date, at (509) 458-2509 or at action@altcew.org. Persons who are deaf or hard of hearing may contact the Washington Relay Service at 7-1-1.

1222 N. Post St. | Spokane, WA 99201 | TEL 509-458-2509 | FAX 509-458-2003

WWW.ALTCEW.ORG

ADVOCACY. ACTION. ANSWERS.

SERVING: Northern Ferry, Pend Oreille, Spokane, Stevens & Whitman counties

AGING & LONG TERM CARE OF EASTERN WASHINGTON

GOVERNING BOARD MEETING NOTICE

August 9, 2024

1:30p.m.

Hybrid – 1222 N Post St, Conference Room C, and via Zoom

I. CALL TO ORDER/INTRODUCTIONS – Art Swannack, Chair

Action Item

- A. Review/Acceptance of August 9, 2024, Governing Board Meeting Agenda
– Art Swannack, Chair
- B. 2023 Audit Exit Conference – State Auditor’s Office
- C. Reports
 - 1. Chair’s Report – Art Swannack
 - 2. Executive Director’s Report – Lynn Kimball
 - 3. Planning and Management Council Report – Kent Moline, PMC Chair

Action Item

II. CONSENT AGENDA

- A. Review/Acceptance of minutes of the May 10, 2024, Governing Board meeting
- B. Acceptance of ALTCEW personnel and accounts payable expenditures of \$6,506,788.29 for the second quarter of 2024.

III. REGULAR MEETING AGENDA

Action Item

- A. Review/Acceptance of ALTCEW second quarter financial statements from January 1, 2024, to June 30, 2024 – Erin Williams

Action Item

- B. Ratify Vice Chair and Chair signature on contracts – Lynn Kimball

Action Item

- C. Review/Approval of applications for PMC volunteer terms of membership (Community Representative Category) – Kent Moline

Action Item

- D. Review/Approval of reappointment to the Washington State Council on Aging– Kent Moline

Action Item

- E. Review/Approval to allocate state senior nutrition funding – Erin Williams

- Action Item F. Review/Approval of recommendations for future funding and special conditions of award – Erin Williams
- Action Item G. Review/Approval of proposed 2025 allocation plan - Erin Williams
- H. Review/Approval of revised 2024 administration and direct services budget – Lynn Kimball and Erin Williams
- Action Item I. Executive Session, approximate time 2:45 PM to 3:15 PM
1. Performance review of Executive Director
- a. Self-evaluation/future goals summary – Lynn Kimball
- b. Review results of performance review recommendation conducted by the PMC Executive Committee – Kent Moline
- J. Reconvene in Regular Session
1. Report on Executive Session
2. Action, if presented resulting from Executive Session
- Action Item K. Motion to Adjourn